

Organization: Select this option when your organization is new to Mayo Clinic CareLink.

Note: A site administrator is required for all new organization sign-ups. A site administrator is the person responsible for maintaining a site's user records. This includes verifying user accounts (adding and removing access). Typically, the first user account for a new organization is designated as the site administrator.

Referring Provider: Users with this designation can be selected to authorize inbound orders for consults, laboratory tests, and radiology studies. These users also have the same access as the support staff user described below.

Referring Provider Support Staff: These users can proxy orders on behalf of an enrolled provider. In addition, support staff users have access to chart search, In Basket messaging, and other activities. Staff with this role might include nurses, medical assistants, office staff, referral coordinators, etc.

Post Discharge Care Clinician: Providers at ongoing care facilities who are responsible to receive and respond to discharge planning referral requests from Mayo Clinic. In addition, you also have access to chart search, In Basket messaging, and other activities on our shared patients.

Post Discharge Support Staff: Nonproviders at ongoing care facilities who are responsible to receive and respond to discharge planning referral requests from Mayo Clinic. *If you are a nonprovider at an ongoing care facility and are not responsible to make a determination on referrals from Mayo Clinic, request the Referring Provider Support Staff role. In addition, you also have access to chart search, In Basket messaging, and other activities on our shared patients.

Once your account is approved and you're able to access CareLink, you will find a helpful Quick Start User Guide under Training and Support on the Home Page, as well as other helpful referral information.