

Information for organizations requesting support from Mayo Clinic in Florida

Mayo Clinic Florida is a not-for-profit organization with a focus on Research, Education and Clinical Care. As a private trust for the public good, Mayo Clinic is dedicated to giving back to the local community and invests resources responsibly to produce the best outcomes for patient care, education, research, community enrichment and sustainability.

Through our community outreach activities, we collaborate with organizations to identify and address significant and emergent health needs. These efforts include activities or programs that respond to community need and seek to achieve one or more of the following objectives;

- Enhance Mayo's capacity to meet its mission
- Increase access to health services
- Improve health of individuals in our community
- Advance health knowledge through education and research

These objectives are met using a three pillar approach; Community Benefit, Community Engagement and Community Giving. While these efforts sound the same, they have unique characteristics which distinguish differences for each;

- Community Benefit – Collaborations with area agencies to address specific concerns identified in the Community Health Needs Assessment.
- Community Engagement – Activities where members of our staff are involved in community activities based upon their expertise and/or passion and contribute to the wellness of the community at large.
- Community Giving – These are activities where community stakeholders have requested financial or other non-monetary support from Mayo Clinic. These requests are considered by the Community Giving Committee.

Community Giving Committee

Mission

The mission of the committee is to address unmet or under-funded community needs in the areas of healthcare, education, research, diversity and equality of opportunity. The committee considers activities as they relate to the Community Health Needs Assessment and greater community benefit in the form of project support requests.

Application requirements

Meeting bimonthly, the Community Giving Committee review requests for funding and/or in-kind donations. To be considered by the committee, request packages must include a cover

letter on organization’s stationery signed by your director and/or board chair, summarizing the specific request, to include, at a minimum, the following information;

- Information regarding the organization’s mission, goals/ objectives and board membership
- Annual operating budget or last fiscal year annual report.
- List of top contributors or funders
- Project or event description, to include date, location, purpose/ value to the community and other sources of funding for this project
- History of this project/event, to include successes and challenges.
- Mayo involvement – Provide a historical perspective on any previous involvement or current involvement by Mayo staff
- Describe any requirement for ongoing Mayo support or services for this effort.
- Describe how this project aligns with [the mission and values of Mayo Clinic](#), the objectives outlined above and identify which of the following categories the project/request aligns with (include all that apply).

Arts	Human Services
Civic & Community	Health Research
Education	Vulnerable Populations (Youth and Elderly)
Health	Other: Please describe

The Community Giving Committee does not endorse funding for:

- Financing for sole purpose of organizational debt relief
- Religious or political activities
- Programs and project that limit participation for reasons of race, religion, gender, national origin, disability, sexual orientation and/or marital status
- Programs or projects benefiting a specific individual
- Capital investments

We may ask you to visit our Committee to present and discuss your request in more depth. The committee makes funding decisions bimonthly and *all requests must be received sixty days in advance of the event date and align with the committee review schedule below.*

2016 Committee project review calendar

Package Due	Committee Review
November 23, 2015	January 26
January 26	March 22
March 22	May 24
May 24	July 26
July 26	September 27
November 22	November 22

Additional criteria

Consideration will be given to funding and/or in-kind requests that support and are consistent with the mission of the Community Giving Committee, and that support Mayo Clinic Florida's strategic goals. Preference will be given to requests that address local community needs. Requesting organizations must meet IRS standards as a 501c-3 (non-profit) organization. In general, only one request per organization per year will be considered. Organizations requesting support for multiple programs or events held throughout the year are encouraged to combine individual requests into one submission. Mayo Clinic values equal opportunity and diversity and only supports programs and organizations that share those values. Ineligible requests include requests from athletic groups and private school.

Contact information**Send proposals by email or US Postal Service to:**

Mayo Clinic Community Engagement
c/o Ann-Marie Knight (FLACommunityRelations@mayo.edu)
4500 San Pablo Road
Jacksonville, FL 32224

Administrator, Community Relations

Ann-Marie Knight, MHA, FACHE

Information online www.mayoclinic.org/community/index.html
www.mayoclinic.org/about-mayo-clinic/commitment-to-community/florida